



## GENERAL INFORMATION

- Childcare will be provided by reservation during the 9:45am worship service only for children birth – 3 years. If your child is 4 or older, please take them with you to the service. In order to ensure we have plenty of teachers, please let us know by Thursday of each week if you are planning to use childcare by emailing [bhollingsworth@fbcmadison.org](mailto:bhollingsworth@fbcmadison.org).
- All children (any age) are always welcome to be with their parents in the service.
- If your child has a fever, chest congestion, or any difficulty breathing; please stay home and enjoy the service online.
- If your child has been exposed to anyone who has COVID-19 within the last 14 days, please stay home and enjoy the service online.

## CHECK-IN & DROP-OFF PROCEDURES

- Drop-off for preschool care will only be at the check-in desk near the grand staircase. The Preschool Drop-off Entrance (by the Treehouse) will be closed for the time being.
- Volunteers will be available to help you check-in and we will ask you to fill out screening questions and important information each week.
- One parent will walk each child to their room to limit traffic in the hallway.
- As soon as the service is over, one parent should return to pick up their child and sign them out at the door to the classroom.
- If we need to contact a parent during the service, we will text the number you provide at drop-off.

## CLASSROOM PROCEDURES

- Teachers will wear face masks to protect themselves and the children, since they will not be able to “social distance” in the classroom. Children should **NOT** wear masks, but please prepare your child that the teachers will have masks.
- Children will stay in their classroom for the duration of the service.
- We will limit the number of children in each room to ensure proper care.
- Teachers will help children wash their hands upon arrival and other times as needed.